***Colorado Association of Conservation Districts***

***Board of Directors November 2021 Meeting Minutes***

***December 1, 2021, via Zoom Meeting***

***Attendees:***

*Scott Jones, CACD President - Colorado River Watershed*

*Tyler Neely, CACD Vice President - Rio Grande River Watershed*

*Jim Cecil, CACD Director - Republican River Watershed*

*Nick Charchalis, CACD Director – North-Platte/White-Yampa River Watershed*

*Gary Thrash, CACD Director - San Juan Basin - CO NACD Alternate Representative*

*Mike Cleary, CACD Director - Gunnison Dolores Watershed*

*George Fosha, CACD Director - Upper Arkansas River Watershed*

*Bob Warner, CACD Alternate Director - CO NACD Representative - NCF Trustee*

*Bobbi Ketels, CACD Executive Director*

*Brett Moore, CACD Legislative Liaison*

***Absent:***

*Charlie Carnahan, CACD Director - Upper South Platte Watershed*

***Guests:***

*No Guests were in attendance.*

***Call to Order:***

*The meeting was called to order by* ***President Scott Jones*** *at 7:36 AM after establishing a quorum.* ***President Scott Jones*** *asked for any additional agenda items. ED, Bobbi Ketels asked for (2) items to be added to the agenda; BOD to appoint (2) members to the Soil Health Advisory Committee to be given to Cindy Lair, BOD to appoint (1) person to be the 2020 CAWA Representative. The board agreed to move forward with revised agenda.*

*President Scott Jones said that he was willing to continue to be the CAWA representative for 2022 since he was named to continue as the 2022 Chair of the Water Resource Committee. Director Mike Cleary asked if anyone had received clarification if the Advisory Committee Members responsibilities had been clarified, such as when the meetings would take place, where, how often, in-person or via zoom/phone call. No one recalled seeing any specifics yet. Brett Moore pulled up the statute and confirmed the meetings were to take place quarterly, and that he would reach out to Jordan Beasley for more information. Bobbi confirmed that Cindy Lair was asking for names by November 30th.*

***Prior Meeting Minutes:***

***President Scott Jones*** *asked for a motion to approve the* ***October 2021*** *minutes.* ***Director Jim Cecil*** *made the motion to approve the October 2021 minutes and* ***VP Tyler Neely*** *gave the second. Without any further discussion, the motion to approve the CACD BOD’s* ***October 2021*** *minutes was* ***passed****.*

***Executive Session:***

***President Scott Jones*** *asked for a motion to go into Executive Session.* ***Director Jim Cecil*** *made the motion for the CACD BOD to go into Executive Session.* ***Director Gary Thrash*** *gave the second. The motion to go into Executive Session was passed and the CACD BOD entered Executive Session at 7:40 AM.*

*The CACD BOD came out of Executive Session at 8:04 AM.*

*Discussion about the Envirothon involved asking CSCB if they will continue to support the program and if they are unable, since Noah McCord has resigned from CSCB, CACD will ask the schools and see if they would support it. Once they know where CSCB stands, they will pursue other options. There was an MOU prepared between CACD and CSCB, but it was never returned from CSCB. Bobbi believes that CSCB will not be able to continue their support as in the past. She will also reach out to NRCS and SRM with CACD acting as the fiscal administrator. There is concern from other states that if the program goes virtual again, they may lose the program.*

*President Scott Jones called for* ***Executive Session*** *business to be finalized.* ***Director Mike Cleary*** *makes the motion to renew* ***On the Ballot’s*** *(Brett Moore) contract for 2022 with the base lobbying fee budgeted at $12,000 and the consulting fees to be budgeted at $5,000 per year with the understanding that CACD will supplement the fee with an hourly rate if the workload dictates additional hours, and the administrative fee at $25/hour for logistical help provided by On the Ballot.* ***Director Nick Charchalis*** *seconds the motion. Discussion included clarification from Brett Moore with historical costs. He estimated that the hourly rate for logistical help would not exceed $2,000 for 2022 unless CACD uses that service more extensively than in the past. State statues do not allow for lobbying bonuses or contingency pay for lobbying. Bobbi supplied the Board members with a revised 2021 contract and a new 2022 contract.*

***Director Mike Cleary******amended his motion*** *and moves to: Accept the revised 2021 contract as submitted and to renew* ***On the Ballot’s*** *(Brett Moore) contract for 2022 with the base lobbying fee be budgeted at $12,000 and the consulting fees to be budgeted at $5,000 per year with the understanding that CACD will supplement the fee with an hourly rate if the workload dictates additional hours, and any administrative fees will be at $25/hour for logistical support provided by On the Ballot staff.* ***Director Nick Charchalis*** *seconds the motion. Bobbi said that, per the 2021 contract, CACD pays the actual consulting fees for the year in December. The 2022 contract can be rewritten to spread the costs through the year or remain as the 2021 contract. Discussion continued on the breakdown for the contract payments and if they should be changed. It was decided that the contract as written is adequate.* ***Director Nick Charchalis*** *called the question.* ***Motion passed****.*

***Director George Fosha*** *makes the motion* ***to increase the Executive Directors salary*** *by 5% cost of living, and issue a bonus of $2,500, that is to be paid by the end of 2021.* ***Director Mike Cleary*** *seconds the motion. This motion is being made to acknowledge ED Bobbi Ketels dedication to the CACD.* ***Motion Passes.*** *Bobbi Ketels thanked the Board for their support and generosity.*

***Elections and Appointments:***

***Director Mike Cleary*** *nominates* ***Director Jim Cecil*** *to serve as CACD President for a one-year term.* ***Director Nick Charchalis*** *seconds the nomination.* ***Director Jim Cecil*** *is elected as President for a one-year term.*

***Director Nick Charchalis*** *nominates* ***Director Tyler Neely*** *to serve as Vice President.* ***Director Jim Cecil*** *seconds the nomination.* ***Director Tyler Neely*** *is elected for Vice President.*

***Director Gary Thrash*** *nominates* ***Director Mike Cleary*** *to serve as Secretary/Treasurer.* ***Director Jim Cecil*** *seconds the motion.* ***Director Mike Cleary*** *is elected for Secretary/Treasurer.*

***President Scott Jones*** *said that he is willing to help and support the new president in any way necessary.*

***President*** *Scott Jones will remain the CAWA representative for CACD.*

*Appointment for representation on the new* ***Soil Health Advisory Committee****.* ***Director Scott Jones*** *volunteered to sit on this Committee as did* ***Director Nick Charchalis****.*

***Director Jim Cecil*** *nominates* ***Bob Warner*** *as the CACD representative for NACD with* ***Director Gary Thrash*** *as the alternate.* ***Director Mike Cleary*** *seconds the nomination. Both Gary Thrash and Bob Warner accepted the nominations.*

***National Western Stock Show***

***President Scott Jones*** *asked for an update on the Stock Show. Bobbi said that the Stock Show is going forward, and it will be held January 8 thru January 23. Should there be changes/cancellations for the venue, they will refund any prepaid expenses. CACD ticket order will be due in mid-December. CACDs final vote on location, etc., will be at the Dec. 15 monthly meeting. Discussions continued on the likelihood that the Stock Show will be cancelled. Bobbi noted that CACD has invited CSCB to join the dinner, which Bob Warner has generously offered to pay. Bobbi is waiting for CSCB to confirm. Their attendance will decide what day the CACD/CSCB joint meeting will take place. The Stock Show is on the evening of the 19th. The face-to-face meeting with the two boards could be on the 18th if CSCB is available. Or the morning of the 19th and invite everyone to stay over on the night of the 19th. CACD could offer to help pay their expenses. Bobbi would like Board input on how they would like the meeting arranged.*

***President Scott Jones*** *suggested that CACD invite CSCB to dinner and have the joint meeting on the afternoon before the Rodeo. The following day would be the face-to-face meeting. A joint meeting should be held pre rodeo and dinner. Scott also suggested that the dinner be held at the Stock Show. However, if there are restrictions at the event center, dinner could be held close to the selected hotel and use shuttles to the hotel. Bobbi asked if they wanted to stay at the same hotel as before. Different hotel locations were discussed. Stouffers Inn, Holiday Inn, Renaissance Inn, Gaylord Inn (pricey) and the Hampton Inn were all discussed as options.*

*Mike Cleary asked Brett about the dinner with Legislator’s at the Cattlemen’s Cafeteria. Brett said that Bob Warner has offered to help investigate if there is a more private setting at one of the clubs at the Stock Show. Mike noted that the CCA hires a bus to take people to the Stock Show from the hotel. Scott added that they have stayed at the 16th Street Mall area and that might be an option since it is only a short drive to the Stock Show. Scott, Bobbi, and Brett will look at the options. Bob Warner said that during the Stock Show, the choices will be limited. Mike Cleary said he would pay his own hotel, wherever they decide to stay.* ***Director Gary Thrash will*** *not be available to attend the Stock Show meeting.*

***Partner Updates:***

*None*

***Legislative Update:***

*No Update.*

***NACD Update – Gary Thrash and Bob Warner:***

***Director Nick Charchalis*** *moves to approve* ***Director Gary Thrash’s*** *expenses in the estimated amount of $2,500. to attend the 2022 NACD annual meeting in February.* ***Director Tyler Neely*** *seconds the motion.* ***Motion Passes.***

***CACD Programs Update:***

*No Updates.*

***CACD FINANCIAL SUMMARY 10-31-2021:***

*Financial summary was distributed to the CACD BOD prior to the meeting for review. A verbal financial summary for October 2021 was not given and does not require a vote of approval. It was noted that a new review and vote of Q1, Q2, and Q3 would be required during the December 15th BOD call since QB online migration corrections had been made (corrections were made prior to the November 2021 membership meeting and reflected these QB corrections).*

***President Misc. Discussion and Updates:***

*Bobbi clarified that CACD has until December 31st to get the Resolution submitted to NACD. The CACD Board will vote on the Resolution on the 15th of December.*

*Bobbi informed the Board that* ***Clint Evans*** *will be taking an acting position as* ***Chief of Programs*** *at the National level for 6 months starting Jan. 1, 2022. He will be working remotely. Acting State Conservationist will be Tim Macklin for the first 60-120 days.*

***The next Board meeting will be December 15, 2022, at 7:30 AM.***

*Meeting adjourned.*

*Respectfully Submitted,*

***Bobbi Ketels***

***CACD Executive Director***