**2021 CACD RESOLUTION PROCESS**

* **PLEASE submit all Resolutions in Microsoft WORD format at EVERY stage of the process**
* Individual Conservation Districts, Watersheds, or CACD Board must complete this form for each Resolution they wish to carry to Watershed meetings;
  + Please provide **enough** copies for all districts in attendance at the Watershed meeting.
* The Watershed reviews each proposed Resolution from their member Districts, with each District in attendance voting in favor or against the Resolution, as it is written or with amendments.
* If the Resolution passes at the Watershed level, it is then submitted to CACD and assigned to the appropriate CACD Resource Committee for review and potential passage at the CACD Annual Meeting.
* **DEADLINES**
  + CACD recommends that Districts submit proposed resolutions to their Watersheds **two weeks prior to your Summer or Fall Watershed Meeting or no later than September 1st**
  + Resolutions are due from Watersheds to CACD no later than **October 1st**
  + CACD will email resolutions back to Districts/Watersheds with any Resource Committee notes/recommendations by **October 15th** for final review.
  + Final resolutions with any additional amendments from Districts/Watersheds must be submitted back to CACD no later than **November 1st**
* To provide supporting information for your Resolution, please have your district supervisor or representative(s) plan to attend the **CACD Annual Meeting**, **(in person or virtual TBD)** where the Resource Committees meet to review all proposed 2021 resolutions. All proposed Resolutions will be voted on by the Resource Committees at this time. **This is your opportunity to explain and show support for your resolution.**
* Should your resolution pass out of Resource Committee, your district supervisor or representative(s) can and should provide supporting information during the **CACD Annual Business Meeting,** the afternoon of Thursday, November 19th, 2021. **This is your opportunity to show support for your resolution before all dues-paying Conservation Districts in GOOD STANDING vote on it.**
* **If you are a dues paying district, you will be able to vote in person or have another district carry your proxy vote in support of your resolution if it is approved out of committee, along with all others that come out of committee.**

**2021 CACD RESOLUTION FORM**

**Title of Resolution**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**District Submitting**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This Resolution is (CHOOSE ONE):**

**\_\_\_\_\_ Policy Amendment**

**\_\_\_\_\_ New Policy**

**\_\_\_\_\_ Action Item** (approved action items addressed by CACD Policy Committee and CACD Board.

***Please check one of the above; resolutions will not be accepted if section is blank!***

*\*Please note, if your resolution is intended to be both policy and an action item you must complete a separate resolution for the action item.*

**Policy Area**: Please identify the exact related section being requested in the CACD Policy Book; if an action item, be specific regarding what action and timeline for action is being requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Background on the need for this Resolution:**  \*Background will not be included in new or amended policy language. Background is used for reference for working on the resolution only.

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**2021 RESOLUTION**:

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**Contact information for Conservation District submitting Resolution:**

District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District President: Signature: \_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CACD Annual Dues Payment History:** **NACD Annual Dues Payment History:**

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2020 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2020 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_